**BURRITT’S RAPIDS COMMUNITY ASSOCIATION**

**MEETING MINUTES – January 2020**

**Members in Attendance:** Bart Bilmer, John Dwyer, Jill MacDonald, Cameron Rhodes, Joan Simpson, Vanda Stanley, Inge vanGemeren, Angela Lyrette (Hall Rental Agent)

**Community Members in Attendance:** None

**Financial Report:**

The Treasurer presented a financial report, noting that several renters had paid in advance for the year. The Treasurer and Rental Agent confirmed that the PayPal system was working well. It was moved that the financial report be accepted, and this was approved unanimously.

**Minutes:**

The minutes for the AGM (2019) were approved as amended.

**Hall Maintenance & Rentals:**

Member Jill MacDonald informed the Board that she had purchased the projection screen and is arranging for its installation.

Member John Dwyer undertook to contact residents Andrew Mess and Patrick Gonneau to assist in defining heating upgrade possibilities. He also undertook to get keys cut for the basement door. (UPDATE: Keys have been cut and await distribution.)

Member Cameron Rhodes undertook to organise the basement clean-up requested by the Historical Society. (UPDATE: clean-up was completed on January 25)

There was a general discussion on advertising. The Chair indicated that she would place an ad in the local paper. Both member Cameron Rhodes and the Rental Agent referred to the possibilities of upgrading the Facebook site for this purpose. Member John Dwyer undertook to ensure that they received administrative access to the site. (UPDATE: Both have now received administrative access.)

Member Joan Simpson indicated that there was a need for a pull-out faucet near the stoves. Member Jill MacDonald agreed to look into pricing.

**Community Issues:**

**Hamlet Design Plan**

The Chair updated the Board on amendments to the draft Plan.

**Old business:**

**Winter Community Event**

There was a discussion about a potential “Winterlude in BR” event. It was agreed that, instead, we would participate with the Mason next year in organising Santa’s visit. Member Cameron Rhodes was to lead this on behalf of the Board. Cameron also reported on last year’s Mason event, which he said was a big success. The Board congratulated the Mason’s for their efforts.

**Algonquin Flag**

Member John Dwyer updated the Board on efforts to secure a smaller flag. None was available from the Pikawanagan First Nation so he was to explore other options. (UPDATE: After the meeting the Pikawanagan First Nation representative indicated that she could in fact order a flag from her supplier. She has done so, the invoice has been paid and we await delivery.)

**New Business**

**2020 Theme Dinner**

Member Bart Bilmer, who is leading the organisation for the 2020 Theme Dinner, updated the Board on planning so far and indicated where current needs existed. Member Jill MacDonald agreed to be the M/C for the event. Several members indicated that they would support Hall set-up and decorating. Member John Dwyer indicated that he would secure the liquor license, buy the wine and arrange for a bartender. There was a general discussion on the need to secure items for the auction, as well as how this was to run. Chairperson Inge vanGemeren advised that she would coordinate the silent auction and, to this end, Bart was to divvy up the list of previous donors amongst Board members for follow-up. There was also a general discussion on the need for volunteers for serving and clean up.

**Tip to Tip Trail**

Member Bart led a discussion on enhancing the Tip to Tip trail experience by updating the explanatory pamphlet and reinvigourating the trail markers. Members undertook to review and provide feed-back on the pamphlet. Once completed, Bart was to present the proposal to Parks Canada.

**Next Meeting**

**February 13 2020 at 7pm**