**Burritt’s Rapids Community Association**

**Minutes of the February 13 2014 Board Meeting**

**Board Members Present:**

John Dwyer, Jill MacDonald, Inge van Gemeren, Maureen Wilson

**Community Members Present:**

Drew Avis (for discussion on BR Website; see below);

**Discussion the Burritt’s Rapids Community Website:**

As anticipated in the minutes of the January 2014 meeting, Drew Avis met with Board members to discuss the community website. Board members, in particular the Chair and former rental agent, informed Drew of the problems being experienced, in particular the inability to easily access, update and display the rental calendar. Drew agreed to look at system capacities to see whether the current system could be leveraged to alleviate current difficulties. He will report back at the up-coming Board meeting.

***COMMUNITY MEMBERS****: If you have suggestions on how the website might be improved, please communicate these to the Board or any individual Board member so that these might be factored into the discussion.*

A discussion on the best method to ensure the new rental agent could be contacted was also held. Two lead possibilities were identified: a designated “rental’ cell phone or using a VOIP (voice over internet phone) system. Drew was also to consider these possibilities as were Board members.

**Financial Statement:**

No financial statement was tabled, although the Treasurer indicated that the Association’s financial situation remains positive. She is keeping a watch on hydro expenses, which are increasing.

The Chair informed the Board that the City of Ottawa had approved the Association’ grant application and provided the Treasurer with the approval letter. The grant total is $9,190 for 2014, up 1.5% from the previous year.

The Board unanimously expressed their thanks to the City (and to the Chair for her work on the grant proposal).

**Minutes of the January 2014 Meeting:**

It was moved that the minutes as presented be accepted. This was seconded and the motion carried unanimously.

**Resolution of Issues Raised at January 2014 Meeting:**

***Purchase of the Defibrillator:***

The Treasurer brought in the unit purchased, including the wall-mounting package. The Board expressed their appreciation for her speedy action on this file.

The Chair was to arrange for the unit to be mounted by Chris Roberts.

**Other Business:**

Board member Maureen Wilson briefed the Board on progress being made on the theme dinner. (As reported in the previous minutes, Kathy Knott and a group of community volunteers are spear-heading the initiative.) The Dinner is scheduled for March 29th and is to have a British Pub theme. Publicity for the event should be appearing shortly.

The Board expressed their thanks for the work that Kathy and her team is doing and look forward to a very successful event. They encourage the community to get tickets early to avoid disappointment.

***COMMUNITY MEMBERS****: We are informed that Kathy Knott and Tiiu Wallner are handling ticket sales for the dinner. Those wishing to purchase tickets are invited to contact them.*

**NEXT MEETING: THURSDAY MARCH 20 2014**

**7 PM at the Community Hall**

**RESIDENTS ARE CORDIALLY INVITED TO ATTEND**

**PLEASE NOTE THAT THE MEETING IN MARCH DOES NOT FALL ON THE USUAL THURSDAY DUE TO THE MARCH BREAK.**