**Burritt’s Rapids Community Association**

**Minutes of the March 2014 Board Meeting**

**Board Members Present:**

John Dwyer, Jeff Gauthier, Inge van Gemeren, Tiiu Wallner, Maureen Wilson

**Community Members Present:**

Rene Smith, Patrick Gonneau

**Financial:**

A financial report was not tables as the Treasurer was absent. The Chairperson did indicate, however, that she had finalised the grant application for the City of Ottawa, which is awaiting the Treasurer’s signature

**Minutes of the February 2014 Meeting:**

It was moved that the minutes as presented be accepted. This was seconded and the motion carried unanimously.

**Resolution of Issues Raised at February 2014 Meeting:**

***Installation of the Defibrillator (AED):***

Board Member Tiiu Wallner had a number of questions regarding the AED unit. These were discussed. Jeff Gauthier agreed to review the manual and DVD and ensure that the unit was both correctly installed and regularly monitored. Tiiu agreed to inform regular Hall renters of the unit and indicate that they may review the DVD if they wish. The Chairperson informed the Board that Jill MacDonald had registered the unit.

***Theme Dinner***

Tiiu briefed the Board on progress on the Theme dinner. The event is sold out and planning has been completed. The Mayor of Ottawa will be attending. The Board expressed their thanks to Kathy Knott and the planning team for their good work.

***Website***

John Dwyer is to follow-up with Community resident Drew Avis. In the interim, Jeff Gauthier has developed an electronic calendar that can be shared by Board members. The Chairperson has changed the website so that the correct phone number for the rental agent is presented on-line.

**Other Business:**

The Chairperson has sourced programmable thermostats (that require a password to change the base settings). John Dwyer is to call Hydro One to see if rebates are available.

Community resident and Chairperson of the Greening Committee Rene Smith confirmed that the Plant sale would be held on Saturday morning May 10th 2014.

(*Community resident are invited to mark that date in their calendars and to stay tuned for further details.*)

**NEXT MEETING: THURSDAY APRIL 10 2014**

**7 PM at the Community Hall**

**RESIDENTS ARE CORDIALLY INVITED TO ATTEND**