**Draft BRCA - MINUTES**

19 January 2017

Attendees:

**Board Members**

Andrea Cordonier, John Dwyer, Jeff Gauthier, Jill McDonald, Inge vanGemeren, Juri Wallner, Maureen Wilson

**Financial Statement**

Financial statements were presented and discussed. It was agreed to transfer funds from TD (Smith Falls) to RBC (Kemptville) to make access easier, and to contribute the amount needed to ‘vest’ the Friends of the Burritt’s Rapids Community Hall trust fund.

There were discussions about renters who were behind in their payments, but Board members were confident that this situation would be remedied soon.

Member Andrea Cordonnier was to talk to a contact regarding an energy audit for the Hall. (This is in light of increasing costs for Hydro.)

The financial statements were accepted and approved unanimously.

**AGM Minutes**

The minutes of the AGM were approved unanimously.

**Hall Rentals & Maintenance**

The Board discussed the use of the $20,000 Grant we have received, which is ear-marked for renovations. In this regard, another quote (cost and time-line) for flooring for the Hall (original side) was to be obtained.

There was discussion about how to replace the rental agent. It was agreed that we should attempt to develop a ‘virtual tour’ of the Hall and to have more documentation ‘on-line’, but Members felt that even with this it would be necessary to have a person ready to ‘show’ the Hall to prospective renters. In the end, Greg Johnson agreed to take on this and other related responsibilities. (THANK YOU, GREG!) The previous agent will continue to respond to email enquiries, with the assistance of other Board members. Details on the logistics of these changes will have to be worked out.

It was agreed to continue running an ad about the Hall in the Phoenix.

There was extended discussion on the serious parking problems that result from snow build-up along Grenville Street, and the impact this has on renters and others. After considering a range of options, the Chair agreed to contact Councillor Donavan Arnaud to explore ways to resolve the issue. (UPDATE: The Chair has contacted the councillor, who expressed his understanding of our difficulties, met with municipal officials and reached agreement that the snow would be removed.)

**Other Business**

**Parks Canada**

Parks Canada has not yet indicated where things stand with regard to repairs to the Swing Bridge. The Board noted that this made it difficult to plan for events. The Chair is to contact the appropriate liaison at Parks Canada to see what further information can be obtained. (UPDATE: the Chair has contacted Parks Canada and they have indicated that bridge repairs would likely commence in late 2017.) In addition, member Andrea Cordonier, who had a meeting scheduled with another Parks Canada official, was to raise the matter.

**Theme Dinner**

It was confirmed that the Theme Dinner 2017 edition would feature Mexican food and be held on Saturday **March 25th**. Various logistical details were discussed and members tasked with responsibilities.

**Canada 150**

The Chair indicated that she had received communications from the Community Association in Oxford Mills raising the possibility of coordinating some activities. She will follow up with this.

Member Andrea Cordonier presented the Board with her plan for the year which will feature: (Note that other projects/events are in the works and will be announced later!)

* A celebration of National Flag Day on **April 19th**
* A Jane’s Walk in early **May (the 6th or 7th**)
* A community event to be held the weekend of **September 16th**
* At least one Small Halls concert likely to be held in late **September/early October**

In addition, the Greening Committee will be exploring the possibility of getting a plaque for the Monarch Waystation as well as other initiatives. The Board is also looking at getting banners and/or flags and flag stands that might attach to the light standards or even houses along Grenville.

**END NOTE:**

For ease of reference here are important dates that residents should record in calendars:

Theme Dinner: March 25

CANADA 150 Events:

National Flag Day: April 19

Jane’s Walk: May 6th or 7th

Community Event: Weekend of September 16th

Small Halls: Tentatively b/w September 15th and October 2nd

**NEXT REGULAR MEETING**

**February 9th at 7pm**