**Draft Minutes – BRCA Board Meeting**

18 January 2018

**Attendees:**

**Board Members**

Bart Bilmer, John Dwyer, Jill MacDonald, Mary MacLean Bradly, Joan Simpson

**Financial Statement**

No financial statements were presented, although the Treasurer advised the Board that these would be sent electronically the next day. (UPDATE: The Board received the 2018 Budget electronically as promised.) The Treasurer did give a verbal update to say that the Canada 150 Grant money had been received and immediately paid out to cover costs and that the first instalment of the Ottawa sustaining grant had been received. She highlighted the costs incurred for Hydro and the Board again referenced a need to proceed with an energy audit.

Member John Dwyer, on behalf of the Greening Committee, asked the Treasurer what dollar amount had been allocated Greening for 2018 and was advised that it was $1,000.

**2018 AGM Minutes**

The minutes of the 2018 AGM were approved unanimously.

**Board Meeting Schedule**

There was a general discussion on member’s availability and it was agreed that, as a general rule, Board Meetings would be held the first Thursday of the month; this was to start with the meeting in February. It was noted that a number of members were not available in early March and so an alternative meeting date was to be considered for that month at the February Meeting.

**Induction of New Members**

Returning members briefed new members on the general work of the Board and the issues that may come up as well as the general duties of the Greening Committee and the Burritt’s Rapids Renewable Energy Association. It was agreed that the Constitution of the Board was to be provided to new members electronically. (UPDATE: the Constitution was sent to new Board members the following day.)

**Other Business**

**Winter Parking Arrangements**

Member Joan Simpson, after noting the difficulty in parking given the infrequent removal of snow banks along the main street, inquired whether the possibility of plowing the old tennis courts to allow for parking in winter had been considered. The Board indicated that this idea should be pursued.

**Work on Grant Proposals**

Member Mary MacLean Bradley indicated an interest and capacity to assist in grant proposal writing and offered to conduct some preliminary research on the Trillium Grant to see what potential funding avenues might be open.

**NEXT REGULAR MEETING**

**February 1st at 7pm**