**Draft Minutes – BRCA Board Meeting**

3 May 2018

**Attendees:**

**Board Members**

Andrea Cordonier, John Dwyer, Joan Simpson, Inge vanGemeren

**Financial Statement**

Financial statements were not presented.

**Minutes**

The minutes of the February 2018 Meeting were approved unanimously.

**Hall Rental and Maintenance**

Member John Dwyer reported that he had contacted the EnviroCentre in Ottawa – a not-for-profit that specialises in supporting ‘greening’ initiatives - re the energy audit and would report back. (UPDATE: A discussion was held with an expert referred by EnviroCentre. While the expert provided some very good information on which we might act, and it was agreed by Board members that the proposed cost to hire him was too high. John Dwyer also contacted the Rideau Environmental Action League (REAL), based in Smith Falls, but has yet to hear back from them, and their listed phone number is “out-of-service”.)

Member Andrea Cordonier reported on her work to organise the up-dating of the Hall bathrooms. The initial quote suggests that the work could be done for approximately $8,000. She is to organise another quote. She also updated the Board on her efforts to purchase a projector for the Hall, and suggested a donor that might contribute to this.

**Other Business**

**Signage for Sponsors of the Theme Dinner**

Member Andrea Cordonier informed the Board that she had prepared and personally delivered thank-you cards to those who supported the Theme Dinner; this included the design of a logo. She also suggested that signage be created and posted to acknowledge major donors to the Dinner. The Board agreed.

**Heritage Signage**

The Chairperson informed the Board of progress made towards the installation of signage recognising the heritage nature of the Hamlet. Members commented on the proposed designs and colour scheme.

**Swing Bridge**

Member John Dwyer reported on the results of the survey on residents’ views on the possible closure of the pedestrian bridge prior to the installation of the Swing Bridge. (In sum, while most residents who responded were not overly impacted by the possibility, a sizeable minority – including those on the south side of the river and those who use the bridge to access walking and biking routes – were quite concerned.) It was agreed that the Chairperson would write to Parks Canada to make our views known – that it was important to the community and those using the services offered at the Hall to have access to the Hamlet and that, while minor delays might be accommodated, we wished to have a firm understanding as to when the Bridge would be operational. Further action would be contemplated when the Board had this information. (UPDATE: Shortly after the Board met, Parks Canada advised us that they hoped to have a solution – to maintain the pedestrian bridge but have a section removed as needed to allow for boat traffic. While there were some delays in testing this, in the end it proved feasible. The Board is still awaiting firm word on when the Swing Bridge will be operational.)

**NEXT REGULAR MEETING**

**June 7 2018 at 7pm**