**BURRITT’S RAPIDS COMMUNITY ASSOCIATION**

**MEETING MINUTES – October 2018**

**Attendance:**

**Board Members:**

Bart Bilmer, John Dwyer, Jill MacDonald, Inge Vangemeren

**Community Members:**

None

**Financial Report**: No Financials Report was presented.

**Minutes**: Minutes of the September Meeting had not yet been prepared.

**Hall Maintenance & Rentals**:

**Trillium Grant**:

The Chairperson was to verify whether a proposal had been prepared and submitted.

**Lighting in Annex**:

Three was a discussion about thedesirability of installing LED lighting in the Annex. It was agreed that the options considered (4 ft low profile bulbs were not what we would want in the long-term. It was suggested that those type of fixtures might replace what was currently in the cloak room and hallways (entrance and connecting hallway from annex to the Hall.) The Chairperson was to check on this.

**Small Halls:**

The Board congratulated Andrea Cordonier for her efforts in making this year’s Small Events a great success.

**Community Issues**:

**All Candidates Meeting**:

The Board congratulated member Bart Bilmer, as well as the volunteers he had recruited, for their efforts in making the All-candidates meeting such a success.

**Community Meeting re Street Issues**:

It was agreed that the Board would proceed as previously discussed with a community meeting on October 24th or 25th.

**Hamlet Design Guidelines**

The Chairperson reported on a conversation she had with Phil Gerrard (NG Planning Officer) and other persons on the proposed Design Guidelines. The Board agreed that we should focus on matters that can be effectively handled by such guidelines – set-backs etc – and not get into heritage designation issues.

**AGM**

It was agreed that the AGM would be held on Wednesday November 28th.

**Other Business:**

**Engraved Stones at Canal Gardens:**

It was agreed to open-up the possibility of community members “purchasing” engraved paving stones at the Canal Gardens. Member Jill Mc Donald was to check on the logistics of this.

**Repair to Butterfly Garden:**

Member John Dwyer reported on the Greening Committee’s cost estimate for repairs to the Butterfly Garden caused by the temporary Bridge. The Board asked that committee to prepare a letter to Parks Canada and forward it to the Chairperson for transmittal to Parks Canada.

**Next Meeting**

**November 8 2018**